

# LEXINGTON OAKS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 3434 COLWELL AVENUE • SUITE 200 • TAMPA, FLORIDA 33614

## LEXINGTON OAKS COMMUNITY CENTER RESERVATION RULES AND REGULATIONS

1. The Community Center is available for rental for a maximum of six hours, unless otherwise approved by the Community Center Director. Rentals may begin as early as 8:00 a.m. and must end by 10:00 p.m.
2. All functions must be contained inside the Community Center which includes the use of the restrooms. **Not included with the reservation is the pool, the fitness center or any grassy area.**
3. Rental of the Community Center for commercial or profit making motives is prohibited.
4. Individuals reserving the center must sign a "Permission to Use Community Center and Release of Liability and Indemnification Agreement" in order to rent the facilities.
5. Any person renting the Community Center must be present at the function during the entire period of the reservation.
6. All reservations for the Community Center shall be made in person at the Community Center on a first come, first serve basis. Two separate checks (security fee and actual rental fee) must be given to the Community Center prior to a reservation date being scheduled. For availability, call the Community Center at 813-907-8718. Advance reservations by any person or entity shall be limited to two events, each of which shall require payment of appropriate fees, unless otherwise approved and/or waived by the Board of Supervisors.
7. **Rental Fees and Security Deposits are as follows:**

Rentals with Food and Beverages*	Security Deposit ---\$250.00	Fee-- \$150.00
Rentals without Food and Beverages	Security Deposit ---\$150.00	Fee-- \$150.00

\* If alcoholic beverages are served, there is an additional \$25.00 per hour (minimum of 3 hours required for supervision fee).

8. Approval of all events is subject to the discretion of the Board of Supervisors. The Board has the authority to reduce or waive rental fees for community service functions and events.

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9. The Community Center is open to all residents from 9:00 a.m. to 4 p.m. Monday to Friday, and 12 p.m. to 4:00 p.m. on Saturday. Although the Community Center is being rented, residents **WILL** be able to enter the Community Center to use the restrooms and go into the office. The front doors may **NOT** be locked until 4:00 p.m. All residents shall use the rear entrance to access the fitness center.
10. No person may use the Community Center in such a manner as to interfere with the right, comfort, convenience or peaceful enjoyment of the adjoining areas within the community by the residents. Specifically, no person may use the center in such a manner that creates excessive noise, profanity, boisterous action, etc.
11. All exterior doors must be closed at all times (whenever the air conditioning or heat is on).
12. No pets shall be allowed at any time in the Community Center.
13. Wet swimsuits are not permitted inside the Community Center at any time.
14. Vehicles are not permitted to park on any grassy or landscaped areas.
15. The Community Center must be cleaned prior to leaving the premises. Persons renting the Community Center must adhere to the Lexington Oaks Community Center Rental Checklist. If additional cleaning is deemed necessary, the District Manager will determine the fee and the amount will be deducted from the security deposit. The deposit or letter of explanation concerning the withholding of any funds shall be forwarded within 7 business days.